



Notice of the Plaistow and Ifold Parish Council’s Planning & Open Spaces Committee

Meeting Tuesday 9th December 2025 at 19.30 Kelsey Hall- Small Hall, Ifold.

Members of the Parish Council’s Planning and Open Spaces Committee are summoned to a meeting on **Tuesday 9th December 2025.**

Members of the Press and Public are welcome to attend in person.

Dated 4th December 2025

Yours faithfully

J Bromley

Jane Bromley

Clerk & RFO to the Council

MEETING AGENDA

Biodiversity – the Council has a duty to conserve and enhance biodiversity and must consider what policies, objectives, and action it can take, consistent with the exercise of its functions, to further the general biodiversity objective. *Natural Environment and Rural Communities Act 2006, s.40 & Environment Act 2021, s.102*

Item

- 1 Apologies for absence:** Recommendation: - To receive apologies for absence & housekeeping.
- 2 Disclosure of interests:** Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council [Code of Conduct](#) and the [Localism Act 2011](#), Chapter 7 ss.26 – 37 in relation to matters on the agenda.
- 3 Minutes**
Circulated separately and on the website.
Recommendation: - To approve the draft [Minutes of the Planning & Open Spaces Committee meeting held on 12th November 2025](#) and resolve to sign them by Secured Signing in accordance with Standing Order 12(g).
- 4 Public participation.** Recommendation: - To receive and act upon, if considered necessary by the Committee, comments made by members of the public in accordance with relevant legislation and the Parish Council’s Standing Orders 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Chair of the

Planning Committee: sophie.capsey@plaistowandifold-pc.gov.uk no later than 4pm 9th December 2025. In accordance with Standing Orders 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes.

5. Planning Applications

Tree applications:

[PS/25/02519/TPA](#) - 4 Oak Way, Ifold, RH14 0RU

Crown lift by up to 7m (above ground level), removal of 1 no. small low limb (at 1m from main stem) on retained lowest limb at 7m (above ground level), reduce height by up to 4m and reduce widths by 1.5m (all round) on 1 no. Oak tree (T1). Crown lift by up to 12m (above ground level) on 10 no. Oak trees (T2-T11). Reduce heights by 33% and reduce south sectors by up to 1.5m on 4 no. Conifer trees (G1). Crown lift by up to 12m (above ground level), reduce south sector by up to 2m on 1 no. Oak tree (T15). Crown lift by removing approx. 10 no. lowest branches by up to 10m (above ground level) and remove lowest branch and reduce lowest branch (touching the corner of the house) by 3.5m, reduce above branches on south sector by 3.5m (over the house) on 1 no. Oak tree (T16). All within Woodland W subject to PS/97/00812/TPO

[PS/25/02520/TPA](#) -4 Oak Way, Ifold, RH14 0RU

Crown lift by removing lowest 10 no. limbs (including limbs growing towards south-west corner of the property) on 1 no. Oak tree (T17). Remove 2 no. branches up to main branch at 7m on west sector, reduce lower main branch at 7m on west sector by removing the lower part of branch and reducing rest of limb by up to 2.5m and removing epicormic growth from the branch on 1 no. Oak tree (T18). Remove up to 7 no. small branches up to 12m (above ground level), reducing lowest western main branch at 7m by removing lower part of branch by 4.5m back to main branch and reducing the rest of the limb by up to 2.5m on 1 no. Oak tree (T19). Crown lift by up to 12m (above ground level) up to crown break on 1 no. Oak tree (T20). Crown reduce by up to 4m (height and widths) (as one crown) on 2 no. Oak trees (T19 and T20) 1 no. Oak tree (T20). Remove 4 no. lower branches and epicormic growth back to the stem on 1 no. Oak tree (T21). Fell 1 no. Hawthorn tree (T22). All trees within Woodland W subject to PS/97/00812/TPO.

SDNP applications:

SDNP/[25/04227/HOUS](#) Lakeside , Shillinglee Road, Shillinglee, GU8 4SX

Removal of single story extension (north) and replace with 2 story extension.

Building applications:

Ratification of comments made:

PS/[25/02692/PA3Q](#) - Land At Foxbridge Farm, Foxbridge Lane, Kirdford, RH14 0LB
Prior approval for change of use and extension to disused agricultural building to create 1 no. dwellinghouse (class C3).

The Plaistow and Ifold Parish Council would ask that the Planning Officer investigate fully the history of use of this building before coming to a decision.

6 Planning, Appeals and Enforcement decisions.

Recommendation: - To receive list of recent Planning decisions, ([appended below](#)),

7 Appeals Lodged & Enforcement Action.

Recommendation: - To consider any updates in relation to pending and/or ongoing planning appeals and enforcement action and resolve to make comments and/or add any arising matters to a future agenda.

1. Appeals Listed:

Application No: 25/00973/FUL DCLG Ref No: 6000963

Land At The Mount, Billingshurst, West Sussex, RH14 0PZ

Proposed construction of 1 no. pole barn, 1 no. field shelter and hard standing area. Application under Section 73 to vary Condition 3 (use) of planning permission PS/17/01338/FUL - to amend the wording to remove the restriction of permitted development rights under the Town and Country Planning (General Permitted Development) Order 2015.

All representations must be received by 12th December 2025

2. Appeal against Enforcement:

None.

3. Enforcements Reported and Issued:

None.

8 Consultations & Correspondence

None.

9 Date next meeting:

- Planning & Open Spaces Committee meeting 13th January 2026, **7.30pm**
Winterton Hall, Plaistow.

APPENDIX: 6. To receive list of recent Planning Decisions, Appeals and Enforcement from the Local Planning Authority – SDNP & CDC Planning Decisions:

PS/25/01872/PLD Shamrear The Ride Ifold Loxwood RH14 0TF
Single storey rear extension.
PERMIT

PS/25/01770/FUL Annexe And Adjacent Land North Of Canada Farm Shillinglee Road
Shillinglee GU8 4SZ
Change of use of land for the erection of a self-build dwelling and associated works
including partial demolition of existing annexe dwelling.
REFUSE

